

# Handley Library Board Meeting

September 21 ... 4:30 P.M.

Henkel Board Room, Handley Library

*Present: Chair C. Fox, MM. Wise, K. Buzby, R. Bacon, E. Stine-Dolinar, MV. Thur*

*Representing the Library: J. Huddy, A. White, A. Butler*

*Guest: D.Stegmaier, Frederick County Board of Supervisors*

- Chair Fox called the meeting to order at 4:30 P.M.
- The June 15, 2021 meeting minutes were reviewed. K, Busby moved to accept the minutes. Motion seconded by E. Stine-Dolinar and approved unanimously.
- The Treasurer's Report: A. White reviewed the year-end July 2020 through June 2021 Budget Report and copies were shared with members. A. White also reviewed July through August 2021 Budget Report.
- Committee Reports were presented:
  - Finance: No new activity to report
  - Long Range Planning: Chair Fox reported on the LRP committee meeting, noting the items and projected costs being considered as part of the request being prepared for presentation to the Handley Trust to be funded from the Robinson Trust.
  - Personnel: No new activity to report
  - Joint Archives: No new activity to report.
- Director's Report:
  - D. Stegmaier was recognized for his work in helping to secure funding for the library to be able to provide a 5% cost of living adjustment to all staff member
  - Library Highlights were shared, noting the success of the Bowman 20<sup>th</sup> anniversary celebration and the \$100,000 donation made for the Bowman Library by Beverly Shoemaker in recognition of her parents Mary Jane and James L. Bowman for whom the library is named.
  - Explained the decision not to hold an in-person Staff Development Day because of renewed concerns about Covid 19 and the intent to monitor the ongoing situation in regard to mask requirements for both staff and patrons.
- Current Business:
  - Robinson Trust request is being prepared by the LRP committee.
- New Business:
  - Mary Anton, Manager of the Bowman Library would like the support of the Board to use the \$100,000 Shoemaker donation to plan and create a Teen Area in the building. The need had been previously identified in the long-term planning process. The Board was supportive of the effort with the caveat that the planning be comprehensive, involve teens and that the Board be apprised of all activity throughout the process.
- Motion to adjourn unanimously adopted and meeting adjourned at 5:30 P.M.

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Carole Fox, Chair

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Mary Margaret Wise, Secretary  
Alina Butler, Recording Secretary