

Handley Regional Library Board Meeting

September 12, 2023 4:30 pm

Handley Library Board Room

Members Present: M.M. Wise, M. Gaylor, K. Buzby, P. Lam, R. Bacon, B. Nelson, S. Thatcher, M.V. Thur, M. Williams

Frederick County Representative: Did not attend.

Representing the Library: J. Huddy, A. White, A. Butler

Chair M.M. Wise called the meeting to order at 4:50 PM after a brief reception to recognize Director Huddy's 10th Year Anniversary with the Handley Regional Library System.

1. **Previous Meeting Minutes:** S. Thatcher moved, and R. Bacon seconded a motion to approve the minutes from the August 29th Special Meeting. The motion was approved unanimously.
2. **Public Comment:** None
3. **Treasurer's Report.** P. Lam presented the Treasurers' Report as outlined in the documents submitted by A. White.
4. **Chair's Comments:** The Chair expressed her appreciation for Director Huddy's 10 years of service to the Library. She also thanked the members of the board for their participation during the summer, especially in regard to the August Special Meeting to approve the FY2024 Budget.
5. **Committee Reports:**
 - Finance: The committee will meet on October 24th at 4:30 in the board room to discuss Long Range Plan Budget and FY2025 Budget.
 - Long-range Planning: Will arrange a meeting to coordinate with the Finance committee relating to the Long Range Plan.
 - Personnel: Nothing to report.
 - Joint Archives: R. Bacon presented an overview of activities and events to be presented by Archives in the next few months.
6. **Director's Report.**
 - The Director reviewed the many, successful activities the library undertook over the Summer.
 - He noted that attendance, circulation, and usage statistics keep trending upward.
 - He reported that State support for libraries will be increasing in the coming year.

7. **Frederick County Representative.** Mr. Ludwig did not attend.

8. **Old/Current Business:** No business to discuss

9. **New Business:**

- Once the amount of State Financial Aid is established it will be necessary to amend the proposed FY2024 Budget
- The Chair raised the question of establishing meeting dates in the Summer as part of the Board Calendar with the caveat of canceling them if they are not needed. Following a brief discussion, members voiced their support for the concept.

10. **Adjournment:** P. Lam moved and K. Buzby seconded the motion to adjourn. The motion passed unanimously, ending the meeting at 5:40 PM.

Mary Margaret Wise, Chair

Keith Buzby, Secretary

Alina Butler, Recording Secretary