

Handley Regional Library Board Meeting

March 19, 2024 ...4:30 PM

Bowman Library Meeting Room

*Members Present: M.M. Wise, M. Gaylor, K. Buzby, R. Bacon, J. Foreman, B. Nelson, M,V. Thur
M. Williams*

Members Absent: P. Lam, E. Stine-Dolar,

Frederick County Representative: Bob Liero

Representing the Library: J. Huddy, A. White, A. Butler

1. *Mary Anton, Bowman Branch Manager, gave a brief presentation on the programs and activities happening at Bowman.*
2. **Previous Meeting Minutes:** J. Foreman moved, and R. Bacon seconded a motion to approve the minutes from February 20th meeting. The motion was approved unanimously.
3. **Public Comment:** None.... Guest, Tabatha Reeves of the Winchester Star Newspaper.
4. **Treasurer's Report:** In the absence of the Treasurer P. Lam, A. White reviewed the Financial Report for February as presented in her report to the Board.
5. **Chair's Comments:** The Chair thanked Mary Anton for her report on Bowman and asked that the Board be kept up-to-date on the "New Mover" outreach project.
6. **Committee Reports:**
 - Finance: No report, outside the Robinson Trust proposal to be discussed
 - Long-range Planning: Nothing to report.
 - Personnel: Nothing to report
 - Joint Archives: R. Bacon noted two upcoming Archives programs on the historic homes of Winchester and the assistance available from the Lineage Society
7. **Director's Report:**
 - The Director reported on the various programs that had taken place in February noting that overall statistics continue to trend upward, especially for eBooks checkouts.
8. **Frederick County Representative.** Mr. Liero, announced that the County Board of Supervisors will be holding a Public Hearing on the county's FY25 budget on March the 27th.
9. **Current Business:** K. Buzby reviewed the three edits to the HRLS Investment Policy as presented to the Board Members. He moved that the Board adopt the edits. M. Gaylor seconded the motion. The motion passed unanimously.

10. New Business:

M. Gaylor reported on the joint Finance and Long Range Planning Committees meeting to review proposals for the Robinson Trust request. J. Huddy reviewed the elements of the proposed request. M.M. Wise asked that a tour be organized to view the areas of the Handley Library that would be affected by the proposed request. M. Gaylor moved to adopt the request as presented. B. Nelson Seconded the motion. The motion was approved unanimously.

11. Closed Meeting:

- K. Buzby made a motion to enter into a Closed Session in order to discuss the Director’s Performance Review. The motion was seconded by J. Foreman and passed unanimously. (The motion is attached).
- At the completion of the closed session, K. Buzby moved to Certify the Closed Session. J. Foreman seconded the motion. The motion passed by the affirmative rollcall vote of the members present. (The motion is attached).

12. Adjournment: The meeting was adjourned at 6:18 PM

Mary Margaret Wise, Chair

Keith Buzby, Secretary

Alina Butler, Recording Secretary