

Handley Library Board Meeting

May 18, 2021 ... 4:30 P.M.

Henkel Board Room, Handley Library

Present: Chair C. Fox, C. Rush, M. Wise, R. Bacon, E. Stine-Dolinar, M. Thur

Representing the Library: J. Huddy, A. White, A. Butler

Guest: D. Stegmaier, Frederick County Board of Supervisors

- Chair Fox called the meeting to order at 4:30 P.M.
- The April 20, 2021 meeting minutes were reviewed. C. Rush moved to accept the minutes. Motion seconded by M. Thur and approved unanimously.
- The Treasurer's Report was made by C. Rush and shared with members.
- Chair Fox commented on upcoming training and confirmed new committee assignments.
- Committee Reports were presented:
 - *Finance: C. Rush noted that the committee is working on Robinson Trust request.*
 - *Long Range Planning: No report as Committee Chair, Gaylor was absent.*
 - *Personnel: C. Fox noted Director's Evaluation is ongoing due to Covid 19.*
 - *Joint Archives: C. Rush noted that there was no new activity.*
- Director's Report:
 - Report of Library Highlights was shared with members.
 - Loosening of Covid 19 restrictions may support changes to current Library practices in the near future. Changes might include opening meeting rooms, expanding hours of operation, reinstituting inter-library loans and offering in-person programs. Discussion of these possibilities and the need for mask wearing by staff and patrons followed.

Representative D. Stegmaier reported on efforts to increase funding for the library system by the Frederick County Board of Supervisors

- Current Business:
 - The Robinson trust request should be ready by the end of September.
 - The process to accept the anonymous donation for the study of the Western Virginia, West Virginia and Western Maryland Regions, is continuing. A letter outlining the Board's expected use of funds will be developed this week and presented to the attorney representing the donor.
- New Business:
 - The library will adopt "Juneteenth" as a library holiday as adopted by the State of Virginia.
 - Following the regular June meeting, Board members will participate in a training session on the workings and responsibilities of a governing board.
- Adjournment: E. Stine-Dolinar moved to adjourn, the motion was seconded by R. Bacon, and unanimously adopted and meeting adjourned at 5:27 P.M.

Carole Fox, Chair

Mary Margaret Wise, Secretary
Alina Butler, Recording Secretary