

Handley Library Board Meeting

Tuesday, April 19, 2022

4:30 P.M. Handley Library Board Room

Present: Chair M.M. Wise, Vice Chair M. Gaylor, Treasurer P. Lam, Jimmy Smith, Elise Stein-Dolinar, Seth Hatcher, M.V. Thur, Monica Williams
Representing the Library: J. Huddy, A. White, A Butler

1. Prior to the meeting, as background information for the creation of the next five-year plan, a Zoom presentation of the May 2020 Rethinking Libraries Space Study was made to the Board by its authors. The presentation was followed by an exchange of questions and comments.

Chair, M.M. Wise called the regular meeting to order at 5:17 PM.
2. With the additional notation that Robert Wells, representing the Frederick County Board of Supervisors, was in attendance, the minutes for the March 2022 meeting were approved. E. Stine-Dolinar offered the motion for approval that was seconded by M. Gaylor and unanimously approved by the Board.
3. P. Lam made the Treasurer's report as presented in the document provided to the Board.
4. Chair, M.M. Wise reported that a Salary Study for the Library System had been completed in 2020, and suggested that it should be reviewed at the May meeting.
5. Committee Reports were presented:
Finance: No report at this time
Long Range Planning: the FY 2023 Robinson Trust budget request will be presented to the Trustees on Monday April 25th.
Personnel: Chair M. Gaylor expressed interest in reviewing the most recent personnel study.
Joint Archives: No report at this time. Introductions and connections to the Archives group need to be made on behalf of M. William who will be serving on the Joint Archives Committee of the Board.
6. Director's Report: The director noted that library attendance and physical item circulation statistics continue to trend upward toward pre Covid levels while digital media statistics are trending downward toward pre Covid levels. The Library System had a very successful Spring Celebration with 1,074 individuals attending the branches on Saturday March 19th. The Clarke County Rotary Club has made a \$500 donation to the Clarke County Library for the purchase of additional WonderBooks. The system continues to increase its distance learning opportunities with additions to its available databases with resources such as "Universal Class" which offers over 500 online courses from academic subjects to career and business courses to creative hobbies.
7. Frederick County Representative Supervisor Robert Wells was unable to attend the meeting.

8. Old/Current Business:

- Chair MM Wise and Director Huddy will make the Robinson budget request presentation to the Trustees on Monday, March 25th.
- Discussion and action on the Board bylaws and Policies will be postponed until the May meeting. Any member with suggestions is asked to communicate them to the Chair prior to that meeting.

9. New Business:

- The outlook for local authority support of the Library's FY 2023 continues to look favorable.
- The Board retreat will be held on Tuesday, June 21st. immediately following the regular June Board meeting. It will take place in the Benham Gallery/Meeting Room on the lower level of Handley Library branch and dinner will be provided.
- Meeting dates and locations for the remainder of 2022 and for 2023 will be discussed and voted upon at the May 17th meeting to be held for the Clarke County branch at the Barns of Rose Hill.

10. MV Thur moved, and M. Williams seconded a motion to adjourn. With unanimous approval the meeting was adjourned at 5:42 PM.

Mary Margaret Wise, Chair

Keith Buzby, Secretary
Alina Butler, Recording Secretary