

HANDLEY LIBRARY BOARD MEETING

Online Zoom Meeting

Tuesday, February 16, 2021

Present: Chair C. Fox, A. Gray, L. Costello, C. Rush

Representing the Library: J. Huddy and A. White

Guest: Dave Stegmaier, Frederick County Board of Supervisors

- Chair C. Fox called the meeting to order at 4:35 p.m. It was noted that this meeting is Amy's last on the board. We appreciate all she has done for the Library system.
- The meeting minutes from November were reviewed. Motion was made by C. Rush to accept the minutes and was seconded by A. Gray. The Minutes were adopted unanimously.
- Public Comments: No comments were given.
- Treasurer's Report: C. Rush gave the Treasurer's Report for January/February. See attached monthly budget report.
- Committee Reports: Committees are being organized and positions still need to be filled. Filling of various positions was discussed. C. Rush reported that the Joint Archives Committee met last week and was very informative and organized.
- Frederick County Board of Supervisors Liaison Dave Stegmaier (representing Shawnee District) introduced himself and discussed the budget request to build the amphitheater next to Bowman Library. He fully supports this project and will do his best to see it through. When built, the community and the Library will have access to the amphitheater, and it will really benefit all involved. Logistics such as restroom access need to be resolved.
- Director's Report: J. Huddy reported on the Library System's business.

The roof repairs at Handley will continue as weather permits.

Online programs are doing well and each department is stepping up to the challenge.

Covid vaccinations for staff: The library is considered 1B status for getting vaccinations. Most of the staff who chose to receive it have done so. We cannot require everyone to get the vaccine.

We have received \$29,000 in donations from the end of year fund raising campaign. We are greatly appreciative of all contributions and most donors have received a signed thank you letter.

As for staffing, Kylie Firing was promoted into the Technical Services Manager position and a Circulation Page was hired for Handley Library.

- Old/Current Business: Covid-19 update: We continue to watch Covid statistics daily and are hoping for less restrictions in the summer.

Cares Act funding was discussed and how to spend it. Air purifiers have been purchased for Clarke County Library. All libraries have some sort of air purifying system now, which is great for healthier air for our staff and patrons.

Amphitheater near Bowman Library: The fund request was moved to the Frederick County Finance Committee. \$30,000 will be approved toward this project. We are very excited about the project.

- Current Business:

The Library Board is actively looking for new board member applicants, especially from the City of Winchester. This is Amy Gray's last meeting., and we very much appreciate her service and she will be missed. There is one Frederick County vacancy and one Clarke County vacancy, but someone has recently been assigned. Three people are currently being vetted, so we are hoping some positions will be filled soon.

- Personnel: The Executive Assistant position has been advertised, and we will have interviews soon.
- Motion to Adjourn: A. Gray presented a motion to adjourn the meeting and was seconded by C. Rush. The motion was unanimously accepted.
- Adjournment: The meeting adjourned at 5:03 p.m.

Carole Fox, Chair

Mary Margaret Wise, Secretary
Cheryl Nakagawa, Recording Secretary