

HANDLEY LIBRARY BOARD MEETING

Online Zoom Meeting

Tuesday, July 21, 2020

Present: Chair C. Fox, G. Schultz, C. Leahy, A. Gray, L. Costello, C. Rush, M. Gaylor, Mary M. Wise

Absent: B. Downing

Representing the Library: J. Huddy and A. White

- Chair Carole Fox called the meeting to order at 4:35 p.m.
- Motion was given by G. Schultz to adopt the Minutes for June as presented and was seconded by L. Costello. The Minutes were adopted unanimously.
- Public Comments: No comments were given.
- Director's Report: ▪ We have been re-opened to the public since July 8th with much success and smoothness. We have been highly enforcing health and safety for the staff and the patrons, with much adherence to protocol. Masks have been required and all of staff and most of the patrons have complied to social distancing guidelines. The capacity of 25 has not been reached every day, so that hasn't been an issue to control. In the first four days of opening, more than 8000 library materials have been checked out, so that is quite a success. Staff has done a great job with the libraries opening, and I am very proud of them and pleased with their adjustment to new the regulations. Marketing has been very clear and to the point for the general public, which has been generally very receptive to the new rules and regulations. ▪ The HVAC system renovation and construction are progressing well. The original roofing is currently being replaced, which was much needed. Thankfully there has been little disruption to the service of Handley Library.
- Treasurer's Report: C. Rush gave the Treasurer's Report
- Old/Current Business: There was some discussion of the timeline of the reopening of the libraries as noted by C. Leahy and how it was reflected in the June minutes. This will be researched and amended if needed by G. Schultz. The library seemed to open in a timely manner compared to the rest of the local government buildings, but may need to be more clearly stated. The public can send comments of concern via email, and C. Rush discussed having a possible public comment section created on the website for the future. G. Schultz noted that the openings of the Handley Libraries were much smoother compared to other libraries.
- New Business: The board discussed the prospect of nearby real estate for sale, as requested by Sen. Potts, who wants to explore the opportunity. The board noted to have a future meeting set up to explore this idea.
- Library Space Study: A. White reported that the representatives of the recent Space Study would like to make a presentation to the board sometime in September. In light of Covid-19, the company will provide a phasing plan to accommodate new safety and health requirements.
- Meetings of the Board: There will be no August board meeting, so the next board meeting will be in September. The board is hoping for an in-person meeting to be held at a larger capacity room, such as the Bowman large conference room with social distancing.
- Motion to Adjourn: L. Costello presented a motion to adjourn the meeting and was seconded by G. Schultz. The motion was unanimously accepted.
- Adjournment: The meeting adjourned at 5:42 p.m.

Carole Fox, Chair

Gene Schultz, Secretary
Cheryl Nakagawa, Recording Secretary