

Teen Computer Assistant

Bowman Library Youth Services Department

2 hours per week

Assist people at the computer catalog and the AWE educational computers. This may involve basic troubleshooting, searching for and/or reserving materials, helping to locate appropriate educational games, assisting users with Beanstack registration, log in, and prize redemption, replacing headphones as needed. Additionally, being a guest writer and providing entries for the Youth Services blog.

This position requires the ability to work one-on-one with library staff, ability to be able to be approached by patrons and to assist them as needed. The volunteer must have basic computer skills and familiarity with the library's computers and computer systems, as well as the library's catalog.

It will offer the volunteer the opportunity to learn about the activities and responsibilities of working in a library, acquire new skills, and earn approved hours for school clubs, scouts, scholarships/resumes.

For questions about this volunteer position please contact Donna Hughes, Youth Services Division Head dhughes@handleyregional.org.