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Brucetown United Methodist Church Records
Collection Number: 1505 THL

CONDITIONS GOVERNING ACCESS: Collection is open to all researchers.

CONDITIONS GOVERNING REPRODUCTION AND USE: Restrictions may apply concerning the use, photoduplication, or publication of items in this collection. Consult a member of the archives staff for information concerning these restrictions. The user assumes all responsibility for identifying and satisfying any claimants of copyright. Some materials may require special handling.

PROCESSING INFORMATION: Initial processing undertaken in 1988. Last updated by Buffy Knappenberger in May 2024.

EXTENT: 2.14 linear feet

CREATOR: Brucetown United Methodist Church

DATES: 1850-2008

EXISTENCE AND LOCATION OF COPIES: Photographs in this collection have been digitized and are available to view online through the Past Perfect online database: <http://handley.pastperfectonline.com/>

SCOPE AND CONTENT: This collection contains information about the Brucetown United Methodist Church, including bulletins, registers, Sunday school roll books, histories and membership, covering 1850 to 2008.

BIOGRAPHICAL/HISTORICAL: Known records confirm a Methodist Church in Brucetown, VA, in 1852. Gravestones adjoining the church cemetery date from 1822. The cornerstone for the present church was laid on October 10, 1874. The church is located on the north side of State Rt. 672 in northern Frederick County, VA.

BIBLIOGRAPHY: Carr, Clay B. *Historical Sketches of Places of Worship: Winchester and Frederick County, VA*. Winchester, VA: Winchester Printers, 1988.

IMMEDIATE SOURCE OF ACQUISITION: Gift of multiple donors.

CONTAINER LIST:

BOX 1

News Articles – unnumbered leaves, printed (photocopy)

Conference Meeting - Burnt Factory (folder includes the following):

May 29, 1889, 3 leaves, manuscript on printed form

September 24, 1922, 3 leaves, manuscript

Conference, Board of Trustees – 1922-1937, Minutes, 8 leaves, manuscript on printed form (folded); 11 leaves, manuscript

Membership, Miscellaneous lists – 116 leaves, manuscript, 4 leaves, typescript

Parsonage Aid Society – 1893-1896, 14 items, 1 book, manuscript; 13 scraps, manuscript

Church Register – 1899-1908, notebook (bound), 1 item, unnumbered pages

Church Register – 1908-1913, notebook (bound), 1 item, unnumbered pages

BOX 2

Building Repair, Updates – 1949-2005, 3 leaves, manuscript, 61 leaves, typescript

Building Repair Financial Records – 1980-1991, 29 leaves, manuscript on printed form (photocopy)

Brucetown – Welltown Charge Conference – 1992, 1993, and 1994 (2 copies), 4 items, printed

Charge Conference Reports – 1969-2005, 23 leaves, typescript

Budgets, Financial Reports – 1961-2007, unnumbered leaves, manuscript and typescript (photocopy)

Cards, Notes – 13 leaves, manuscript (small notes); 1 page, manuscript; 3 envelopes, printed; 4 cards printed, with manuscript

Charge Records – 1926-27 and 1937, 2 leaves, manuscript on printed form; 1 book, manuscript

Histories of Church and Ministers (folder includes the following):

“History of the Brucetown (VA) United Methodist Church” by Douglas B. O’Connell, October 12, 1969, 2 copies, 26 leaves, typescript (second copy, printed)

Article on United Methodist Church from “A Survey of American Church Records”, author, date, and publisher unknown, 2 leaves, printed (photocopy)

“Circuit Riders” author, date, and publisher unknown, 1 leaf, typescript

List of former ministers and brief church history, 1948, 2 leaves, typescript (2 copies)

List of ministers, 1959-1995, 2 leaves, typescript (2 copies)

Notes from the *Winchester Star*, 1898-1908, 2 leaves, typescript

The Brucetown Cemetery, May, 1989, (2 copies) 1 leaf, typescript, 2nd copy, 2 leaves, typescript

Sunday School information, 1880-1985, 1 leaf, typescript

Biographical information on the following pastors:

Kidd, Timothy, n.d. 1 leaf, manuscript

Kelcher, Jay, May 22, 1995, 1 leaf, printed

Lock, Mary, April 24, 2000, 3 leaves, printed

Suedrick, Cris, August 14, 1991, 1 leaf, printed

Brief History, 1965-1975, 1 leaf, typescript
The Cemetery Fund with cemetery history, 1989, 4 leaves, manuscript

History – “My Yesteryears,” Autobiography of Rev. W. O. Jalbert, 2 items (2 copies), 24 leaves, printed (photocopy)

History – “100 Years in Brucetown” by Douglas B. O’Connell (folder includes the following):

History of Brucetown United Methodist Church by Douglas B. O’Connell, October 13, 1974, 3 items, 6 leaves, typescript (photocopy)
“Remember Who You Are” an excerpt from Douglas B. O’Connell’s history of Brucetown United Methodist Church, October 13, 1974, 3 leaves, printed
Invitation to program, 100th Anniversary of the Brucetown United Methodist Church, 1 leaf, printed

Memorial Association – 1946-1967, 1 item

Memorial Funds – 1993, 1998-1999, 12 leaves, manuscript (photocopy)

Official Board Minutes – 1961-1964, 2 items

Official Roll and Attendance Records – 1973, 3 items, manuscript on printed form (photocopy)

Poem, “Lines written on Leaving Brucetown Circuit by one of the Family” – 1893, 1 item, 2 leaves (photocopy)

Quarterly Conference Records – 1880-1884, 96 leaves, manuscript (photocopy)

BOX 3

Administrative Board Minutes, 1961-1999, 2 leaves, manuscript (photocopy), 91 leaves typescript

Administrative Board Minutes, 1961-1976, manuscript, unnumbered leaves

Administrative Board Minutes, 2000-2006, 99 leaves, typescript

Administrative Council Agenda, 2002-2006, 49 leaves, typescript, includes officer 2003, history 2004, minister listing

Treasurer’s Report, 1989-1993, Trustee Reports, 1968-1971, 12 leaves, manuscript and typescript

Treasurer’s Report, 1973-2000, 105 leaves, typescript

Treasurer’s Report, 2000-2006, 95 leaves, typescript

Membership Forms (includes details on families), 1900-1960, 36 leaves, manuscript on printed form

Membership Listings (includes information on families), 1945-1995, manuscript (photocopy), typescript, unnumbered leaves, loose papers

Membership Transfers, 1958-1997, 10 items, 2 leaves, manuscript on printed forms, 8 leaves, typescript and manuscript, 1 postcard, printed, 6 leaves, typescript (photocopy, 1 leaf, manuscript

Membership Listings -- 1995-2007 (folder includes the following)

3 leaves, manuscript

62 leaves, typescript (loose papers)

Church Directory, 2001, 2 booklet, 8 pages (each), printed

Church Directory, 2002, 2 booklets, 8 pages (each), printed

Church Membership Record, March 1996- (?), 1 booklet, unnumbered leaves, manuscript on printed form

BOX 4

Administrative Board Minutes – 1965-1976, 1 notebook, manuscript, unnumbered pages

Brucetown Mailing List-no date; 5 leaves, typescript

Church Conference Record Book (1884-Nov. 1915)

Membership Roll Book – 1963-1970, 2 items

Membership Records compiled by Frances G. Dorsey, 2006 (folder includes the following):

Members—3 pages, typescript

Members and Friends, date of death, 2 pages, typescript

Members for 50 plus years, 1 page, typescript

Miscellaneous Papers, no date; 4 items, typescript

Quarterly Conference Record Book – 1880-1884

Quarterly Conference Record Book – 1902-1907, also typescript

Quarterly Conference Record Book – 1907-1911

Quarterly Conference Record Book—April, 1911-March, 1914

Quarterly Conference Record Book – April, 1915-March, 1920

Quarterly Conference Record Book – 1920-1924

Record: Brucetown Methodist Church and Cemetery (**NOTE:** For cemetery list request MMF Cemeteries: Brucetown United Methodist Cemetery)

Physical Location: Oversize, Box 15

Report on the General State of the Church (March 28, 1914), 3 leaves, manuscript

Revival and Bible School Records – 1977-1979, 1 item

Sunday School Records Book – 1886-1888

Sunday School Records Book – 1907-1909

Sunday School Roll Book – 1952

Sunday School Roll Book – 1953-1955

Sunday School Roll Book – 1956-1957

Busy Bees – 1957-1960

Sunday School Roll Book – 1957-1958

Sunday School Roll Book – 1960 (2 books)

Sunday School Roll Book – 1961

Young Adults – 1962-2006

Sunday School Roll Book – 1968-1969

Sunday School Roll Book – 1969

Sunday School Roll Book – 1970

Sunday School Roll Book – 1974

Sunday School Roll Book

Sunday School Roll Book – 1978-1984

Sunday School Roll Book – 1971-1972

1971-1974

1978-1979

1978-1980

Sunday School/Church Attendance – 1985-1989

BOX 4a

Church Bulletins and Blank Stationary – printed
– various issues from 1961 to 2008
representing special occasions and different
ministers

Sunday School Roll Book – 1982-1994, (one book for each class for these years)

Treasurers Reports – 1978-1979, 1 item

United Methodist Women Records – 1979-1987, 1 item

Women's Society of Christian Service Minutes – May 1962-1964, June 1964-1966, July 1966-1968, 3 items

Women's Society of Christian Service Treasurers Reports – 1958-1967, 1 item

BOX 4b

Minute Book of Berryville Circuit, Methodist Episcopal Church (1852-1880); 1 item, unnumbered pages, manuscript

BOX 5

Membership Roll Information (includes families) 70 leaves, manuscript on printed form

Church Officers, 1968-2006, 58 leaves, typescript

General Funds, Check Registers, 1995-2006, 143 leaves, typescript

Events, Fundraisers, 1969-2007, 27 leaves, manuscripts, 102 leaves, typescript, unnumbered pages

Parsonages, 1916-2004, 12 items, 35 leaves, typescript

Church Property, Deeds, Survey, 1856-2008, 7 items, 20 leaves, manuscript (photocopy) and typescript

Church Calendars, 1973-2007, 36 leaves, typescript

Church Newsletters, 1991-2005, 23 items, typescript

Gift, Memorials, 1973-1999, 3 leaves, manuscript, 9 leaves, typescript, 12 leaves, manuscript (photocopy)

Guest Book, 1984-1989, unnumbered bound book, list of church events, some death noted

Notebook, 1974-1975, unnumbered legal pad notes on church events

Vacation Bible School, 8 leaves, typescript

BOX 6 Scrapbooks

Scrapbook 1 (brown, folds open)

Scrapbook 2 (maroon, book style)

Membership Forms (Includes details on Families) – 1900-1960, 36 leaves, manuscript on printed form

Membership Transfers – 1958-1978, 5 items, 2 leaves, manuscript on printed form; 1 leaf, typescript on printed form; 1 leaf typescript and manuscript; 1 postcard, printed

Treasurers Report – 1989-1993, 5 leaves manuscript and typescript

PHOTOGRAPHS